

Sac Metro Air District's Guide to Applying for Off-Road Equipment Incentives

The Sac Metro Air District (Air District) has over **\$22 million** in mobile source incentive funding to improve air quality and promote cleaner technology in Sacramento. The off-road project category will offer incentive funding opportunities to replace **mobile off-road equipment**, including farm and construction equipment, with equipment certified to current emission standards or better. Opening on **November 1, 2022**, grant incentive applications will now be submitted electronically to better streamline the application process. Applicants are highly encouraged to start preparing now to ensure the best possible funding opportunities. Please refer to the steps outlined in this document to help you prepare for the upcoming application period.

VERIFY REQUIREMENTS AND ELIGIBILITY

Verify the following requirements and criteria to ensure the best possible funding opportunity.

- **Required** - Equipment (≥ 25 horsepower)¹ is located and operates primarily in Sac County
- **Required** - The applicant follows all federal, state, and local air quality rules and regulations
- **Prioritized** - Equipment is located in or benefits a disadvantaged community² or an AB 1390 zone³
- **Prioritized** - The application is for the purchase of zero-emission equipment (i.e., electric or hydrogen)

WORK WITH YOUR DEALER

Work with your dealer/manufacturer to determine the best eligible replacement equipment and delivery timelines. A **detailed price quote** that includes the specs sheet and engine family number *must* be included with your application. Please note the following:

- Replacement equipment must serve the same function and perform the same work equivalent as the existing equipment
- All new or used replacement equipment must have a minimum one-year or 1600-hour powertrain warranty that covers parts and labor

GATHER YOUR DOCUMENTS

Gather all your equipment usage, ownership, and compliance documents including:

- Ownership records for the previous 24 months such as a bill of sale, insurance records, property tax records, etc. (*provide at least two*)
- Applicant Self-Certification Form⁴ (note that most agricultural equipment is exempt from regulations)
- Usage records for the previous 24 months such as hour meter logs, maintenance/service records, time sheets, etc. (*provide at least two*)
- Any applicable compliance certificates (e.g. DOORS) and compliance reporting sheets

TAKE PHOTOS OF YOUR EQUIPMENT

Take photos of the following equipment information. Note that the equipment must have a functional hour meter. If you have any questions, contact your local dealer or Air District staff.

- Equip. Identification Number (EIN)
- DOORS EIN (if applicable)
- Engine Family Number (if available)
- Current Hour Meter Reading
- Engine Serial Number (if available)

SUBMIT YOUR APPLICATION EARLY

Applications will become available on **November 1, 2022** and will need to be submitted electronically via our incentives webpage. Incomplete applications will be rejected and asked to resubmit. Awarded applicants will be contacted by our staff and enter into a contract agreement.

For more information on our incentive programs and **how to apply**, or how to subscribe to our email list, please visit our website at <http://www.airquality.org/Businesses/Incentive-Programs>.

¹Agricultural tractors with less than 25 horsepower are eligible to be replaced with zero-emission utility terrain vehicles (UTVs).

²Disadvantaged communities should be identified using the following map: <https://webmaps.arb.ca.gov/PriorityPopulations/>

³Review our AB1390 policy: <http://www.airquality.org/MobileSources/Documents/AB1390%20Policy%20Documents.pdf>

⁴Download the form here: <http://www.airquality.org/MobileSources/Documents/M4%20-%20Applicant%20Self-Certification%20Form.pdf>

Low Emission Vehicle Incentive Program (LEVIP) **OFF-ROAD Application Checklist**

The Sac Metro Air District highly encourages applicants to have the following documents ready before starting the online application. Please contact us at LEVIP@airquality.org with any questions.

✓	Off-Road Application Checklist
<input type="checkbox"/>	Applicant Self-Certification Form: Complete and submit the Applicant Self-Certification Form using the Online Form or PDF Form . Attach a copy of the form with your application.
<input type="checkbox"/>	Compliance Report: Attach report from ARB Diesel Off-Road Online Reporting System (DOORS) or any applicable compliance reporting sheets.
<input type="checkbox"/>	Multiple Equipment Spreadsheet: If you are applying to replace more than one vehicle, please fill out and attach the Multiple Equipment Spreadsheet (Excel) with your application.
<input type="checkbox"/>	Vehicle/Equipment Photos: Include the following vehicle photos for each vehicle on the application. <ul style="list-style-type: none"> • Equipment identification number (EIN) • DOORS EIN (if applicable) • Current hour meter reading • Engine serial number (if available) • Engine family number (if available)
<input type="checkbox"/>	Existing Equipment Usage Records: Provide usage records for the previous 24 months. Provide at least two of the following items. <ul style="list-style-type: none"> • Hour Meter reading logs • Maintenance/Service Records tied to specific hours for the equipment • Fuel Records (logs, purchase receipts, or ledger entries) • Employee time sheets linked to equipment use • Other documentation tied to the equipment usage
<input type="checkbox"/>	Existing Equipment Ownership Records: Provide ownership records for the previous 24 months. Provide at least two of the following items. <ul style="list-style-type: none"> • Bill of Sale for the existing equipment • Maintenance/ Service Records • Equipment Insurance Records • Property Tax Records • Other documentation tied to the equipment ownership
<input type="checkbox"/>	Dealers Quote and Specs Sheet: Attach quote(s) for the new equipment that includes the specs sheet and vehicle/engine family number. Be aware that the replacement vehicle/equipment must have a minimum one-year warranty or 1600-hour powertrain warranty that covers parts and labor.
<input type="checkbox"/>	Payee Data Record Form: Complete and submit the Sac Metro Air District Payee Data Record Form using the Online Form or PDF Form . Attach a copy of the PDF form or online form with your application.