

Sac Metro Air District's Guide to Applying for Infrastructure Incentives

The Sac Metro Air District (Air District) has over **\$22 million** in mobile source incentive funding to improve air quality and promote cleaner technology in Sacramento. The infrastructure project category will offer funding for the development of **non-residential battery charging stations** (level 2 or higher) and **alternative fueling stations** (i.e., hydrogen and natural gas). Opening on **November 1, 2022**, grant incentive applications will now be submitted electronically to better streamline the application process. Applicants are highly encouraged to start preparing now to ensure the best possible funding opportunities. Please refer to the steps outlined in this document to help you prepare for the upcoming application period.

VERIFY REQUIREMENTS AND ELIGIBILITY

Verify the following requirements and criteria to ensure the best possible funding opportunity.

- **Required** - The project is situated in Sac County and uses commercially available technologies
- **Required** - Work is being performed by a licensed contractor
- **Required** - The project follows all federal, state, and local air quality rules and regulations
- **Required** - The applicant applied and paid the fee for Rule 16¹ determination to his/her local utility provider
- **Prioritized** - The project is located in a disadvantaged community² or an AB 1390 zone³
- **Prioritized** - The project is ready to implement (including approved permits and Rule 16 determination)

WORK WITH ALL PARTIES INVOLVED

- Work with **business owners/landlords** early in the process to ensure communication
- Work with your **local utility company, electrician, and licensed contractor** to determine site and permit requirements, utility upgrades, equipment, and future expansion options

PLAN AHEAD

Determine the amount and type of chargers or fueling stations best suited for your project needs and consider future expansion. Set a **timeline** of all necessary permits and approvals for the project

OBTAIN A SUMMARIZED QUOTE

Obtain a **detailed cost quote** that may include but is not limited to design and engineering, site work, utility upgrades, installation, and equipment costs. Please visit our [website](#) for a full list of eligible and ineligible costs.⁴

GATHER YOUR DOCUMENTS

Gather all your application documents including:

- Proof of land ownership (e.g., county of record docs) OR proof of lease with permission to install (e.g., letter of commitment from the property owner)
- Design documents or site maps showing the location of the proposed equipment
- Cost quote for the entire project with summarized costs
- Documentation from the utility that electric and/or gas service is or will be available for the project
- Rule 16 evaluation (e.g., application, quote, or letter from utility provider)

SUBMIT YOUR APPLICATION EARLY

Applications will become available on **November 1, 2022** and will need to be submitted electronically via our incentives webpage. Incomplete applications will be rejected and asked to resubmit. Awarded applicants will be contacted by our staff and enter into a contract agreement.

For more information on our incentive programs and [how to apply](#), or how to subscribe to our email list, please visit our website at <http://www.airquality.org/Businesses/Incentive-Programs>.

¹Most infrastructure projects require extensive electrical service upgrades that must be evaluated under Rule and Regulation 16 (and/or other applicable regulations) by the utility provider. Please contact your utility service representative for more information.

²Disadvantaged communities should be identified using the following map: <https://webmaps.arb.ca.gov/PriorityPopulations/>

³Check our AB1390 policy: <http://www.airquality.org/MobileSources/Documents/AB1390%20Policy%20Documents.pdf>

⁴Eligible and ineligible costs can be found here: <https://www.airquality.org/Residents/Incentive-Programs/Infrastructure-Incentives>

Low Emission Vehicle Incentive Program (LEVIP) **INFRASTRUCTURE Application Checklist**

The Sac Metro Air District highly encourages applicants to have the following documents ready before starting the online application. Please contact us at LEVIP@airquality.org with any questions.

✓	Infrastructure Application Checklist Items
<input type="checkbox"/>	<p>Proof of Location Ownership:</p> <ul style="list-style-type: none"> • Applicant owns the land – Submit County of Records documents • Applicant leases the land – Submit proof of lease agreement (lasting the duration of the project life) and permission to install OR a letter of commitment (lasting the duration of the project life) signed by the property owner
<input type="checkbox"/>	<p>Proof of Utility Service: Attach a copy of the project site utility bill or a letter from the utility company stating service will be available for the project site.</p>
<input type="checkbox"/>	<p>Rule 16 Evaluation: Provide proof that the Rule 16 evaluation process has been initiated such as a copy of the submitted application (with fees paid), a quote under Rule 16 from the utility provider, or a letter from the utility that the project is exempt from Rule 16.</p>
<input type="checkbox"/>	<p>Site Design Documents: Attach a site map (aerial view) showing the proposed location of the equipment and labels that identify each piece of equipment.</p>
<input type="checkbox"/>	<p>Project Cost Quote: Attach a project cost quote that summarizes design and engineering, site work, utility upgrades, installation, and equipment costs. Please visit our Infrastructure Incentives webpage for a full list of eligible and ineligible costs.</p>
<input type="checkbox"/>	<p>Payee Data Record Form: Complete and submit the Sac Metro Air District Payee Data Record Form using the Online Form or PDF Form. Attach a copy of the PDF form or online form with your application.</p>