

SACRAMENTO EMERGENCY CLEAN AIR TRANSPORTATION (SECAT) PROGRAM ADVISORY

November 9, 2010

SECAT Invoicing

The SECAT Program is clarifying the Reimbursement Procedure process found in section 3.3.2 within the 2009 SECAT Program Guidelines. The following clarifying paragraph down below will replace the first paragraph found in section 3.3.2.

“A reimbursement invoice will only be issued after an agreement has been executed indicating the vehicle or engine will be replaced (if applicable), and adequate dealership invoices for the purchase of the vehicle or equipment have been submitted to SMAQMD. The participant must submit a Sacramento County Payee Data Form along with their signed funding agreements before the project can be funded. Invoices must include a copy of the final purchase order detailing the actual purchase price of the vehicle or emission control technology and the reimbursement check cannot be issued until after inspection of the funded technology. Reimbursement checks can be issued to either one party (the applicant) or to two parties (the applicant and the dealership). Reimbursement may take between 4-8 weeks from the time the reimbursement invoice is received by project staff. **Prompt submittal of all required documentation is the best way to speed processing of the reimbursement check.**”

If you have questions about this advisory, please contact Kristian Damkier at (916) 874-4892 or kdamkier@airquality.org.