

## **APPLICATION INSTRUCTIONS: ADHESIVES AND SEALANTS PRODUCTS OPERATIONS**

In order for your application to be accepted, please submit the following:

1. Completed Application Forms:
  - Form G100 -- **APPLICATION FOR AUTHORITY TO CONSTRUCT AND/OR PERMIT TO OPERATE**
  - Form G101 -- **GENERAL INFORMATION FORM**
  - Form AS100 -- **ADHESIVES AND SEALANTS PRODUCTS OPERATION**
  - Form HRA100 -- **HEALTH RISK ASSESSMENT INFORMATION** (When required. Please see SMAQMD Permitting Manual for more information)
2. Product Data Sheets for all adhesives and sealant products used.
3. Appropriate Fee:

Appropriate Fee based on the applicable schedule in Rule 301. Fees may be adjusted annually based on the California Consumer Price Index. Please visit our website, [www.airquality.org](http://www.airquality.org), for the most current version of Rule 301.

  - Operations Using a Spray Booth: Use **Schedule 1** (see Rule 301, Section 308.2). Fees are based on the total horsepower of the exhaust fan on the spray booth. Use the Initial Permit Fee column for new installations or equipment not previously permitted.
  - Operations Not Using a Spray Booth: Use **Schedule 9** (see Rule 301, Section 308.10).
  - Modifications:
  - For modifications of permitted equipment resulting in an increase in horsepower, the fee is assessed in accordance with fee schedule 1 (Rule 301, Section 308.2), based on the incremental increase in horsepower resulting from such change (see Rule 301, Section 306.1)
  - For modifications resulting in no increase in the exhaust fan(s) horsepower, the fee shall be based on Rule 301, Section 306.2.

**For Existing Equipment:** As per Section 302.1 of Rule 301, any person installing/operating regulated equipment without obtaining a permit from the SMAQMD first, will be required to pay permit renewal back fees for each year of unpermitted operation, to a maximum of 3 years, in addition to the initial permit fee.

After an authority to construct is granted for any equipment, deviations from the approved plans are not permissible without first securing additional approval for the changes from the Air Pollution Control Officer.

Further information or clarification concerning permits can be obtained by contacting the District office at the address below, or by calling the Application Intake Section at (916) 874-4800.