



# School Bus Exhaust Retrofit Program

## Applicant & Dealer Checklist

Applicant Information	Dealer Information
School / JPA / Contractor:	Distributor/Vendor:
Contact Name:	Sales Person:
Phone:	Phone:
Fax:	Fax:
E-mail:	E-mail:
<i>Option: attach business card</i>	<i>Option: attach business card</i>

✓	Applicant Requirements
<input type="checkbox"/>	Completed Application & County of Sacramento Payee Data Record (Signed & Dated in Ink)
<input type="checkbox"/>	Certificate of Liability Insurance --- Minimum \$1,000,000 Limit (Current Year)
<input type="checkbox"/>	Copy of Existing School Bus Title
<input type="checkbox"/>	Proof that Existing School Bus is Currently Registered with DMV
<input type="checkbox"/>	Copy of Current CHP Safety Certification
<input type="checkbox"/>	School District Board Resolution Identifying: (a) Authorization to Participate in Program, (b) Signatories
<input type="checkbox"/>	Copy of Level 3 Exhaust Retrofit Specs & Detailed Price Quote <span style="color: red;">Signed by the Retrofit Distributor / Vendor</span>
	<b><i>Once Exhaust Retrofit is Installed</i></b>
<input type="checkbox"/>	Copy of CHP Inspection Report authorizing use of bus after Exhaust Retrofit is installed.
<input type="checkbox"/>	Copy of Exhaust Retrofit Installation Manual
<input type="checkbox"/>	Updated Certificate of Liability Insurance --- Minimum \$1,000,000 Limit (listing SMAQMD as Additional Insured for Contract Term)
<input type="checkbox"/>	Copy of Permit to Operate De-ashing System (if applicable)

✓	Dealer Requirements
<input type="checkbox"/>	Level 3 Exhaust Retrofit Specs & Detailed Price Quote <span style="color: red;">Signed by the Retrofit Distributor / Vendor</span>
<input type="checkbox"/>	Exhaust Retrofit Certification / CARB Executive Order
<input type="checkbox"/>	Price Quote and Specs for: De-ashing System <b>OR</b> Pre-paid Maintenance Agreement
<input type="checkbox"/>	Price Quote and Specs for: Extra Filter (if applicable)
<input type="checkbox"/>	Copy of Signed Pre-paid Maintenance Agreement between Retrofit Distributor/Vendor & Applicant (if applicable)
<input type="checkbox"/>	All Applicable Final Invoice(s): Level 3 Exhaust Retrofit / De-ashing System(s) / Extra Filter(s) / Pre-paid Maintenance Agreement

PLEASE SEE ADDITIONAL PROGRAM REQUIREMENTS ON NEXT PAGE



## SCHOOL BUS EXHAUST RETROFIT PROGRAM REQUIREMENTS

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### 1. Eligible Applicants:

- Public school district that owns their own school buses within the boundaries of one of the air district regions listed in the SMAQMD School Bus Replacement Program Solicitation, <http://www.airquality.org/mobile/schoolbus/index.shtml>
- Joint Powers Authority (JPA) that has been formed by several public school districts and the JPA holds ownership of the school buses in one of the air district regions mentioned above.
- School transportation contractors that provide transportation service to public schools within one of the air district regions mentioned above.

### 2. Maximum Eligible Funding Amounts:

- Participating air districts will provide up to \$20,000 for Level 3 retrofits.
- A \$20,000 cost cap is applicable to the purchase and installation of the retrofit device as well as data logging (up to \$300), filter maintenance (up to \$2,500), infrastructure, and tax.
- Filter maintenance options:
  - Funds will include up to \$2,500 per device;
  - or-
  - School bus fleets with a minimum of six buses retrofitted with Level 3 devices are eligible for a de-ashing system
  - and/or-
  - School bus fleets with a minimum of 20 buses retrofitted with Level 3 devices will qualify for funding for one (1) spare filter. Buses that have been previously retrofitted or are anticipated to be retrofitted with the Prop 1B funds may be counted toward these requirements provided that the air districts have not already paid for a maintenance service plan.

### 3. Existing Bus Requirements:

- Existing school bus must be a 1987 engine model year or newer school bus.
- Existing school bus must have a current California Highway Patrol (CHP) safety certification.
- Existing school bus must be currently registered with the Department of Motor Vehicles (DMV).

### 4. Minimum Project Life is five years.

### 5. Annual Usage Reporting must be reported to the SMAQMD for the project life.

### 6. Participant must maintain replacement value **insurance coverage** on the retrofitted bus for the project life.

I have read and understand the SMAQMD School Bus Retrofit Program Checklist and Program Requirements. I have been informed that this information is a summary and that the full documentation is available from the California Air Resource Board at <http://www.arb.ca.gov/msprog/schoolbus/schoolbus.htm>. I further understand that the program is voluntary and that the SMAQMD Project Managers are available to help me with the application information and process.

Authorized Signatory: \_\_\_\_\_

Date: \_\_\_\_\_