



School Bus Replacement Program

Applicant & Dealer Checklist

Applicant Information	Dealer Information
School District or JPA:	Distributor/Vendor:
Contact Name:	Sales Person:
Phone:	Phone:
Fax:	Fax:
E-mail:	E-mail:
<i>Option: attach business card</i>	<i>Option: attach business card</i>

✓	Applicant Requirements
<input type="checkbox"/>	Completed Application & County of Sacramento Payee Data Record (Signed & Dated in Ink)
<input type="checkbox"/>	Certificate of Liability Insurance --- Minimum \$1,000,000 Limit (Current Year)
<input type="checkbox"/>	Copy of Existing School Bus Title
<input type="checkbox"/>	Proof that Existing School Bus is Currently Registered with DMV
<input type="checkbox"/>	Proof of Continuous CHP Safety Certification from December 31, 2005 – Present
<input type="checkbox"/>	School District Board Resolution Identifying: (a) Authorization to Participate in Program, (b) Signatories
<input type="checkbox"/>	Copy of Replacement School Bus Specs & Detailed Price Quote Signed by the School Bus Distributor / Vendor (Price Quote must include Late Delivery & Liquidated Damages Clause) *
Once Replacement Bus is Delivered	
<input type="checkbox"/>	Turn in Existing School Bus to Dismantler / Salvage Yard & Notify SMAQMD (No part of the existing bus may be re-used.)
<input type="checkbox"/>	Replacement School Bus Title (listing SMAQMD as Lien Holder)
<input type="checkbox"/>	Updated Certificate of Liability Insurance --- Minimum \$1,000,000 Limit (listing SMAQMD as Additional Insured for Contract Term for the Replacement School Bus)
<input type="checkbox"/>	Copy of Replacement School Bus CHP Safety Certification

✓	Dealer Requirements
<input type="checkbox"/>	Replacement School Bus Specs & Detailed Price Quote Signed by the School Bus Distributor / Vendor (Price Quote must include Late Delivery & Liquidated Damages Clause) *
<input type="checkbox"/>	Replacement Engine Certification
<input type="checkbox"/>	Final Invoice & Copy of Replacement Engine Warranty
<input type="checkbox"/>	Proof of Applicant's Cost Share Payment --- copy of check / finance documents (if applicable)
<input type="checkbox"/>	Copy of Replacement School Bus Title with SMAQMD listed as Lien Holder

✓	Dismantler / Salvage Yard Requirements
<input type="checkbox"/>	At Least 3" Diameter Hole Cut in Engine Block & Frame Rail Cut on Existing School Bus
<input type="checkbox"/>	Proof that Dismantler filed Non-Repairable Title with DMV for Existing School Bus

*** PLEASE SEE ADDITIONAL PROGRAM REQUIREMENTS ON NEXT PAGE**



SCHOOL BUS REPLACEMENT PROGRAM REQUIREMENTS

1. Eligible Applicants:

- Public school district that owns their own school buses within the boundaries of one of the air district regions listed in the SMAQMD School Bus Replacement Program Solicitation, <http://www.airquality.org/mobile/schoolbus/index.shtml>
- Joint Powers Authority (JPA) that has been formed by several public school districts and the JPA holds ownership of the school buses in one of the air district regions mentioned above.

2. Maximum Eligible Funding Amounts:

- Participating air districts will provide up to \$140,000 which includes the \$25,000 match funds.
- Participating school districts or JPAs within the Glenn County and Butte County air district regions must provide the \$25,000 match funds for the 1977-1986 bus replacement projects.
- A \$140,000 cost cap is applicable to the base cost of the replacement school bus only, including tax.

3. Existing Bus Requirements:

- Existing school bus must be a 1986 model year or older school bus.
- Existing school bus must have a California Highway Patrol (CHP) safety certification as of December 31, 2005 and have continuous CHP safety certification from that point forward.
- Existing school bus must have a manufacturer's Gross Vehicle Weight Rating (GVWR) greater than 14,000 pounds.
- Existing school bus must be currently registered with the Department of Motor Vehicles (DMV).

4. Replacement Bus Requirements:

- A 2007 or newer model year diesel-fueled school bus that does not exceed the following certified emission levels: **1.44 g/bhp-hr for NO_x FEL** or **1.44 g/bhp-hr for NO_x+NMHC FEL** and **0.01 g/bhp-hr for PM**
- A 2007 or newer model year alternative -fueled school bus that does not exceed the following certified emission levels: **1.44 g/bhp-hr for NO_x FEL** or **1.44 g/bhp-hr for NO_x+NMHC FEL** and **0.01 g/bhp-hr for PM**
- New school bus must have a manufacturer's GVWR greater than 14,000 pounds.
- New school buses with engines that use diesel or an alternative fuel are eligible for funding if the engine emissions are less than or meet the above stated criteria. Alternative-fueled school buses may be powered by natural gas, liquefied petroleum gas (LPG or propane), electricity, methanol, or ethanol fuels.
- Commercially available hybrid school buses may be eligible for funding.
- New Bus Specs & Detailed Price Quote **Signed by the School Bus Distributor / Vendor** must include the following language (Late Delivery & Liquidated Damages Clause)*:
"For every day after February 1, 2010 in which a bus has not been delivered as specified in the contract, the school bus distributor/vendor shall be liable to the school district for liquidated damages in the amount of \$100 per day per bus purchased with funds from the Lower-Emission School Bus Program."

5. **Minimum Project Life** is five years.

6. **Annual Usage Reporting** must be reported to the SMAQMD for the project life.

7. Participant must maintain replacement value **insurance coverage** on the new bus for the project life.

I have read and understand the SMAQMD School Bus Replacement Program Checklist and Program Requirements. I have been informed that this information is a summary and that the full documentation is available from the California Air Resource Board at <http://www.arb.ca.gov/msprog/schoolbus/schoolbus.htm>. I further understand that the program is voluntary and that the SMAQMD Project Managers are available to help me with the application information and process.

Authorized Signatory: _____

Date: _____