

# SACRAMENTO VALLEY

## TECHNICAL ADVISORY COMMITTEE

Vice-Chair

Chair

Butte Colusa Feather River Glenn Placer Sacramento Shasta Tehama Yolo-Solano

### November 18, 2011 MINUTES

**1. A Regular Meeting was called to order by the Chairman Mat Ehrhardt (Yolo-Solano AQMD) at 10:06 a.m., at the Glenn County Air Pollution Control District, Willows, CA.**

**PRESENT:**

Mat Ehrhardt, Yolo-Solano AQMD.  
Jim Donnelly, Glenn County APCD.  
Kevin Tokunaga, Glenn County APCD rep.  
Jean Miller, Glenn County APCD rep.  
Tom Christofk, Placer County APCD.  
Ross Bell, Shasta County AQMD.  
David Valler, Feather River AQMD.  
Jim Wagoner, Butte County AQMD.  
Amy Gwinnup, Secretary-Treasurer.

**2. Approval of Minutes**

**MOTION:** It is moved by Mr. Valler, seconded by Mr. Wagoner to approve the October 21, 2011 Regular Session Minutes as corrected. Motion carried: all yes.

**3. Additional Agenda Items/Public Comment**

Mr. Ehrhardt calls for public comment and hearing none closes same.

Mr. Ehrhardt states we will add discussion of the Primrose Willow and the PG & E Vapor Trailer.

**4. Monthly reports.**

**CAPCOA** – Mr. Ehrhardt gives a report on developments and issues as they relate to the CAPCOA board. Brief discussion is held.

**CARB** – Mr. Ehrhardt states there is no report.

**QEEPS** – no report.

**5. Financial Status Report**

Ms. Gwinnup (Secretary-Treasurer) briefly summarizes the financial status report dated as of November 15, 2011.

**6. Payment of monthly invoices**

**MOTION:** It is moved by Mr. Wagoner, seconded by Mr. Valler to authorize payment for the following invoices:

- Les Fife, \$4,000.
- Western Weather Group, \$751.

- Amy Gwinnup, \$1,000.

Motion carried: all yes.

## **7. Evaluation of Policies and Administrative Code.**

Chairman Ehrhardt declares time to consider the policy for rotation of the Chair of the Technical Advisory Committee.

Discussion is held and revisions made to the policy by consensus of the TAC including:

- Strike “The TAC will not recognize a deviation from this notifications policy except in emergency situations which require immediate action.” and replace with “Deviations from this policy will be allowed with approval of the TAC”.
- Strike “It is mutually understood and accepted by all TAC members that all Districts are operating under significant workloads and than only unusual workload issues that are documented and acceptable to the TAC membership upon majority vote shall be an acceptable reason for refusal to serve.”

**MOTION:** It is moved by Mr. Christofk, seconded by Mr. Valler to approve the Policy for rotation of the Chair of the Technical Advisory Committee as revised. Motion carried: all yes.

Mr. Ehrhardt now opens discussion on the duties of the TAC Chair. He summarizes a list of duties of the TAC Chair he prepared. Brief discussion is held.

Mr. Christofk suggests adding a section on educating newly seated BCC members and suggests combining the duties with the calendar of agenda items as prepared by the Secretary.

Mr. Ehrhardt opens discussion regarding the policy on teleconferencing for the BCC and the TAC.

Ms. Gwinnup states based on information provided by Mr. Wagoner and the legal opinion from his attorney the policy was revised to reflect that the noticed locations must be located within the Sacramento Valley Air Basin.

**MOTION:** It is moved by Mr. Wagoner, seconded by Mr. Christofk to adopt the Policy for Teleconferencing. Motion carried: all yes.

## **8. Consider deviation from the normal TAC Chair and Vice-Chair rotation.**

**MOTION:** It is moved by Mr. Wagoner, seconded by Mr. Valler to approve a deviation in the normal rotation of the TAC Chair between Butte and Yolo-Solano and the next Chair will be Colusa and the Vice-Chair Feather River. Motion carried: all yes.

## **9. Review/consider draft 2012 meeting schedule for the TAC and BCC.**

Brief discussion is held regarding the meeting locations.

Mr. Christofk offers to host the October meeting.

**MOTION:** It is moved by Mr. Christofk, seconded by Mr. Valler to adopt the 2012 meeting schedule with the October meeting to be hosted by Placer APCD. Motion carried: all yes.

Further discussion is held regarding the Policy for Teleconferencing and the need to have face to face meetings in February and June.

**AMENDED MOTION:** It is moved by Mr. Wagoner to amend his motion to adopt the Policy for Teleconferencing as revised with the notation that the February and June BCC meeting should be fact to fact and recommend this policy to the BCC for approval at the next meeting. Motion carried: all yes.

**10. Additional agenda items.**

Mr. Ehrhardt declares time to discuss the Primrose Willow plant, which is being monitored for being an invasive weed and may need to be incorporated into the burn program for eradication purposes. Discussion is held.

After discussion it is the consensus of the TAC to see how this issue progresses and table this matter until such time as further consideration may be warranted.

Mr. Ehrhardt declares time to discuss the PG & E Vapor trailers.

Mr. Tokunaga distributes photos of a vapor trailer. Discussion is held.

It is the consensus of the TAC to request a presentation by PG & E on their vapor trailers.

**11. Set next TAC meeting date and agenda.**

The next TAC meeting will be held December 16, 2011 at the Colusa County APCD.

**12. Chairman Ehrhardt adjourns the meeting at 11:32 a.m.**