How to Reserve a Zipcar using the mobile App



1) Open the Zipcar app and log into your Zipcar Account.



2) Once logged in, tap the search bar at the top of the app to schedule a reservation.







3.2) When making a reservation, ensure you are entering in an address that is near to where you want to begin your trip. If you are already at your community and you want to schedule a Zipcar reservation, the "Nearby" option works best.





Search

3.3) Change reservation start and finish dates and times by tapping the "Pick up" and "Drop off" menu.



3.1) Make sure the "Vehicle Filter" section is set to "All Types".

II Sprint LTE	12:47 PM		@ 1 0 🔳
\leftarrow	Search		Clear
Q Nearby			
My time is flexible			\bigcirc
Pick up		Sep 2	25, 1:00 PM
Drop off		Sep 2	5, 2:00 PM
Vehicle Filter			>
Pick up Oct 3, 2:30 PM	>	Drop Oct 3, 3:3	off 30 PM
Wed Oct 2	1	00	AM
Wed Oct 2 Thu Oct 3	1 2	00 30	AM PM
Wed Oct 2 Thu Oct 3 Fri Oct 4	1 2 3	00 30 00	AM PM
Wed Oct 2 Thu Oct 3 Fri Oct 4 Sat Oct 5	1 2 3 4	00 30 30	AM PM
Wed Oct 2 Thu Oct 3 Fri Oct 4 Sat Oct 5	1 2 3 4 Confirm	00 30 30	AM PM



3.4) Under the "Pick up" option, scroll through and select the right date and time you want to start your reservation.

II Sprint LTE	12:48 PM		@ 1 T	•
\leftarrow	Search		Clea	ır
Q Nearby				
My time is flexible				
Pick up		Sep 2	5, 1:00 PM	N
Drop off		Sep 2	5, 2:00 PN	VI
Vehicle Filter				>
Pick up Oct 3, 2:30 PM		Drop Oct 3, 4:	off 30 PM	\mathbf{D}
Pick up Oct 3, 2:30 PM		Drop Oct 3, 4:	off 30 PM	
Pick up Oct 3, 2:30 PM Tue Oct 1 Wed Oct 2	23	Drop Oct 3, 4:: 30 00	off 30 PM	\triangleright
Pick up Oct 3, 2:30 PM Tue Oct 1 Wed Oct 2 Thu Oct 3	2 3 4	Drop Oct 3, 4: 30 00 30	AM PM	\triangleright
Pick up Oct 3, 2:30 PM Tue Oct 1 Wed Oct 2 Thu Oct 3 Fri Oct 4	2 3 4 5	Drop Oct 3, 4:: 30 00 30 00	AM PM	\triangleright
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Pick up oct 3, 2:30 PM Tue Oct 1 Wed Oct 2 Thu Oct 3 Fri Oct 4 Sat Oct 5	2 3 4 5 6 Confirm	Drop Oct 3, 4:: 00 30 30 30	AM PM	\triangleright

3.5) Then switch to the "Drop off" section and scroll through to find the time you want to return the car to end your reservation.

REMEMBER 3 hours per day, 9 hours per week limit

3.6) Once date and times are set, tap "Confirm".



Step 4: Select the car you want to use by scrolling through the list

Remember Only use a car that is \$0.00/hr. These are the only Our Community CarShare cars.



II Sprint LTE	1:13 PM	@ 1 0 () ,
\leftarrow		
Kia Soul EV Scallop • 7ZMS	880	
Availability for O	ct 3	7 PM 8 PM 9 F
Pick up	(Dct 3, 2:30 PM
Drop off	(Oct 3, 4:30 PM
Vehicle location		\frown
\$0.00 total		Next

Step 5: If needed, adjust the reservation times again by using the "Pick up" and "Drop off" menu, then tap "Next".

Note: You do not need to reserve all 3 hours in 1 day at a single time. You can reserve a car for 1 hour in the morning, 1 in mid-day, and 1 in the evening if needed. However, these will be separate reservations if you do not use all 3 hours in one consecutive time. Adjust the time based off what type of errand or appointment you need transportation for.



6.1) Confirm the reservation. Make sure it is for the right day and time, and at the right location where you want to pick up and

return the car. If your reservation does not look correct, press the back arrow in the upper left corner.

Sprint LTE	1:13 PM	@ 1 0 🔳
÷	Review & Pay	
Kia Soul EV		
Edgewater Hou	ising Complex	
from Thu, Octo to 4:30 PM	ber 03, 2:30 PM	
Add a memo		
Accoun	t: Our Community Ca	rShare
•••• XXX	X	
Trip costs may up applied. These cl	odate if charges like tolls or narges may take weeks to a	violations are ppear.
\sim	Confirm Booking	

6.2) If all looks good, tap "Confirm Booking".



Step 8: Please note Zipcar's cancellation policy.





7.1) If you want to modify your trip again, tap "Modify Trip".

II Sprint LTE	1:14 PM	@ 1 0 🔲
		?
Deli Strond J Strong	Seror Burrito Housing & Redevelopment Agency	Derentiti St
626 Street		
These Zipcars Edgewater Ho The entrance Show More	are located in two using Complex at 6 to Edgewater is on	spaces in the 330 I Street. 7th Street. E
Cancellation po	licy	
	Edit Trip	>
	Cancel Trip	
	Dismiss	

7.2) Tap "Edit Trip"

•III Sprint LTE	1:14 PM Edit Trip	ê 1 û
	Kia Soul EV Scallop	
Availability for O	ct 3	PM 7 PM 8 PM 9 P
Pick up		Oct 3, 2:30 PM
Drop off		Oct 3, 4:30 PM
Current Cost		\$0.00
Changes		-
New Cost		-
Add a memo	_	
Never Mi	nd	Jpdate Trip
search	drive my t	nips

7.3) If you have adjusted your trip details, tap "Update Trip".



7.4) OR if you wish to cancel your trip, tap the "Cancel Trip" option.



1:15 PM	@ 1 0 🔳
Cancel Trip	
Scallop Oct 3, 2:30 PM to 4:30 PM	
	\$0.00
	+\$0.00
	\$0.00
	1:15 PM Cancel Trip Scallop Det 3, 2:30 PM to 4:30 PM



7.5) Tap "Cancel Trip".



7.6) Tap "Yes".

II Sprint LTE	1:15 PM	@ 1 0 🔳		
	My Trips			
You have n	You have no upcoming reservations			
	Search Zipcar			
	COMPLETED			
Aug 2, 10:30 A Chevrolet Bolt E	M to 11:30 AM lectric Vehicle, Bing	10		
Pick Up Mutual Housin	ig on the Greenway	\$		
Drop Off Mutual Housin	ig on the Greenway			
Cost: \$0.00				
Jul 31, 2:00 PM Chevrolet Bolt E	Jul 31, 2:00 PM to 4:00 PM Chevrolet Bolt Electric Vehicle, Bloom			
search o	drive my tri	account ps		

Your cancelled trips will not show up in your "My Trips" section.

