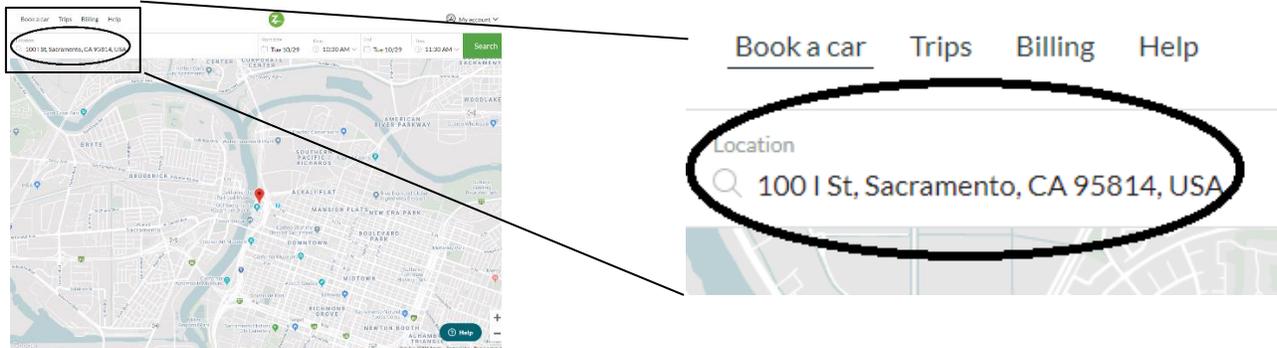# How to Reserve a Zipcar Online
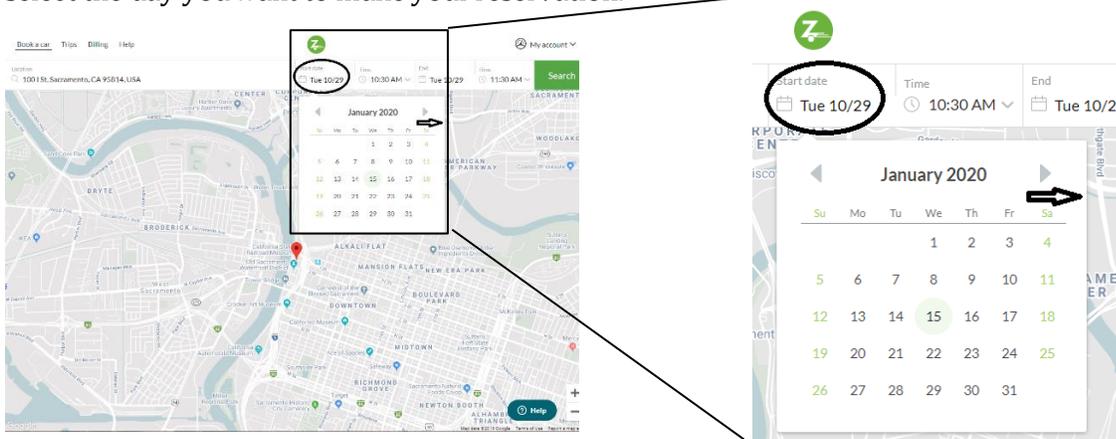
Step 1: After logging in, make sure your webpage is set to the "Book a car" tab.
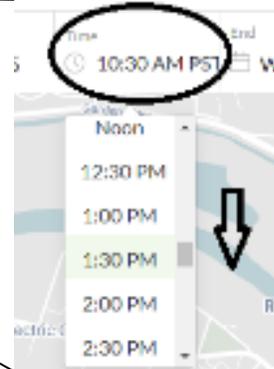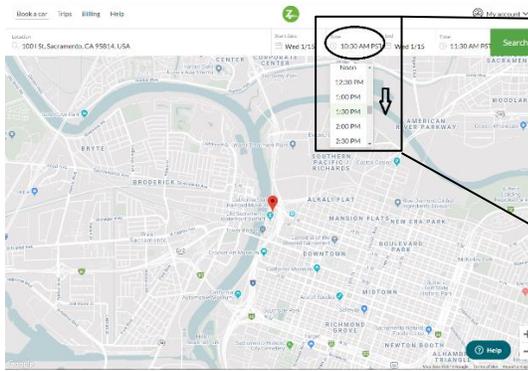

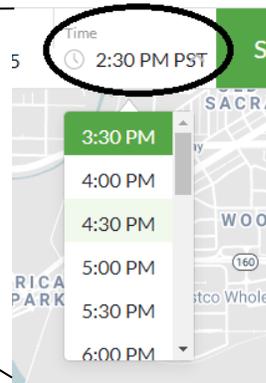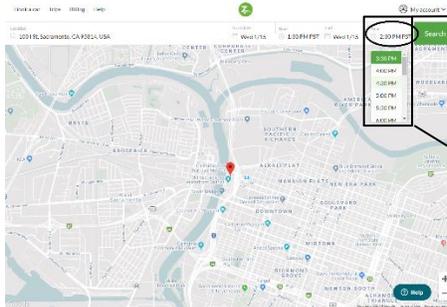**Step 2:** Make sure the location is set to an area near you.

Step 3: Select the date by clicking on the "start date" and scroll through the months (if needed) and select the day you want to make your reservation.
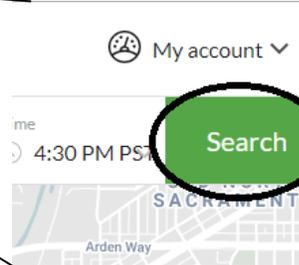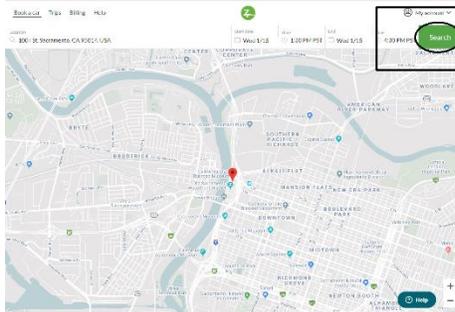

Step 4: When you have chosen the date you want to make your reservation, select the "Time" option next to "Start date" and scroll down until you find the time you want to make your reservation for.
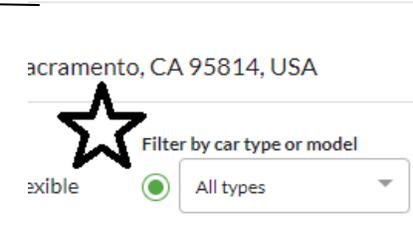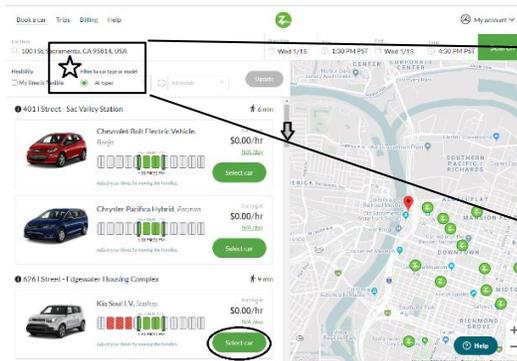
Step 5: Then, select the end time by scrolling through the options, just as you did when selecting the start time. **Remember: 3hr/day limit and 9hr/week limit.**
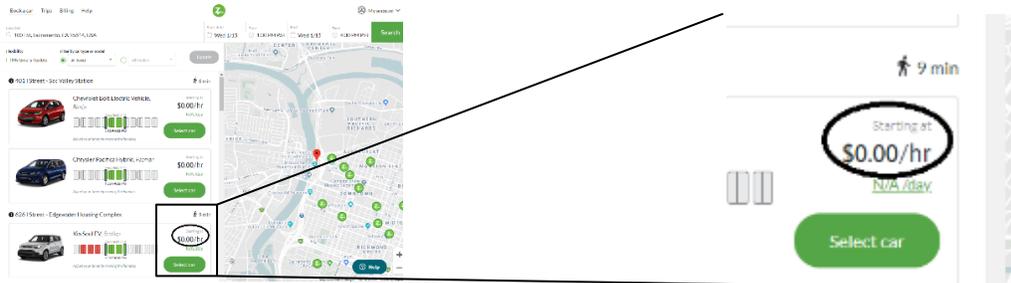

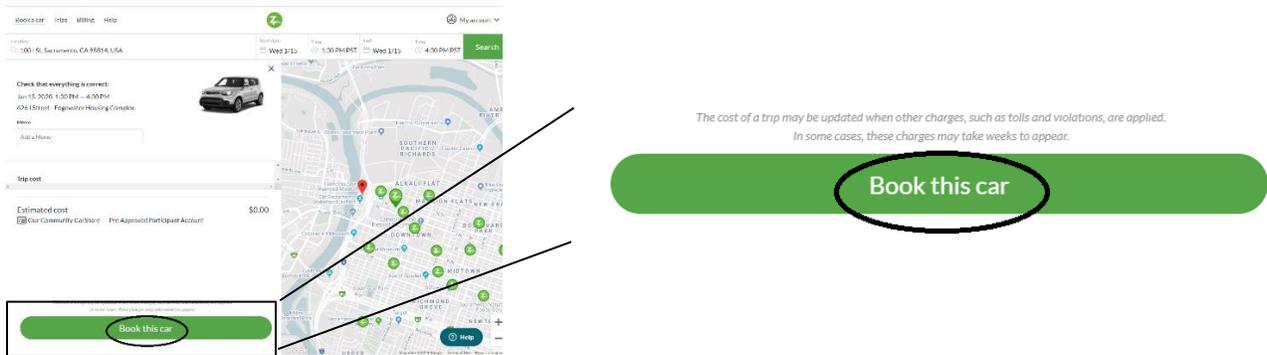**Step 6:** When done, select the search button.

Step 7: Search through the vehicle options to find the one that works best. Scroll down to search for further away options if needed. **Note: For best results, select "All types" for the car type and model.**
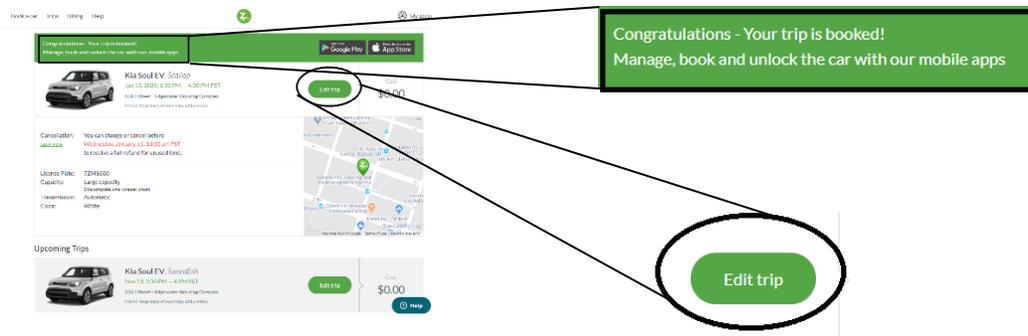
Remember to pay attention to the price when selecting a vehicle. **Remember: Only Our Community CarShare Zipcar vehicles are free under your Our Community CarShare membership.**
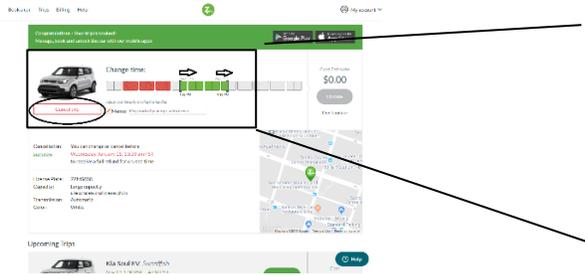

Step 8: Review the trip details after selecting your vehicle, verify the details are correct. When done, select "Book this car".

Step 9: Note the next page congratulating you on making your reservation and Zipcar's suggestion to use the mobile app for a convenient and on-the-go way of managing your reservation and more. If needed, edit your trip by selecting the "Edit trip" button.

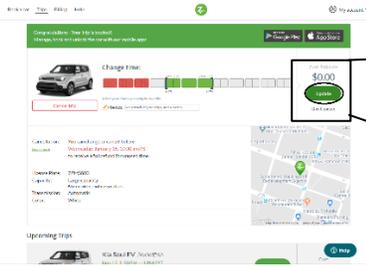The "Edit Trip" button allows you to adjust your time, or to cancel your trip if needed.

When done updating your reservation details, select the "Update" button if changes were made.