

FY2017/18 PROPOSED BUDGET

This document contains the proposed budget for the Sacramento Metropolitan Air Quality Management District for the Fiscal Year 2017/18.

CONSOLIDATED DISTRICT BUDGET SUMMARY

The Consolidated District Budget is the total of the Operating, Emission Technology, and Covell Building funds.

Description	FY15/16 Actual	FY16/17 Approved	FY 16/17 Projected	FY17/18 Proposed	Variance Approved/Proposed
DMV Surcharge, Measure A & Moyer	13,592,261	13,472,815	13,351,744	13,797,005	324,190
Permits	6,685,147	7,140,581	7,393,653	7,661,504	520,923
Federal & State Grants	3,856,490	14,980,691	12,353,813	22,337,948	7,357,257
Other Revenues	1,890,286	1,704,801	1,328,916	1,687,999	(16,802)
Total Revenues	26,024,184	37,298,888	34,428,126	45,484,456	8,185,568
Salaries & Benefits	12,959,075	13,898,555	12,970,585	14,589,234	690,679
Services & Supplies	14,428,024	27,882,682	19,715,986	32,276,346	4,393,664
Debt Service	405,631	406,544	406,544	407,844	1,300
Capital Expenditures	784,966	2,145,000	883,000	1,178,800	(966,200)
Interfund Charges	806,573	806,573	806,573	806,573	-
Total Expenditures	29,384,269	45,139,354	34,782,688	49,258,797	4,119,443
Fund Balance Source/(Use)	(3,360,085)	(7,840,467)	(354,562)	(3,774,341)	

OPERATING FUND (570A) BUDGET SUMMARY

Description	FY15/16 Actual	FY16/17 Approved	FY16/17 Projected	FY17/18 Proposed	Variance Approved/ Proposed
DMV Surcharge, Measure A & Moyer	6,963,903	6,925,451	7,077,249	7,251,659	326,208
Permits	6,685,147	7,140,581	7,393,653	7,661,504	520,923
Federal & State Grants	3,377,924	3,992,137	3,125,301	3,244,368	(747,769)
Other Revenues	973,857	672,476	297,598	648,018	(24,458)
Total Revenues	18,000,831	18,730,644	17,893,801	18,805,549	74,904
Salaries & Benefits	12,959,075	13,898,555	12,970,585	14,589,234	690,679
Services & Supplies	5,584,187	6,520,859	5,195,003	6,418,348	(102,511)
Capital Expenditures	529,002	1,747,000	581,950	881,800	(865,200)
Interfund Charges	806,573	806,573	806,573	806,573	-
Total Expenditures	19,878,837	22,972,987	19,554,111	22,695,955	(277,032)
Fund Balance Source/(Use)	(1,878,006)	(4,242,343)	(1,660,310)	(3,890,406)	

OPERATING FUND REVENUE

Description	FY15/16 Actual	FY16/17 Approved	FY16/17 Projected	FY17/18 Proposed	Variance Approved/ Proposed
DMV Surcharge - \$4	4,851,347	4,794,376	4,886,476	4,984,206	189,830
Measure A	1,604,995	1,678,126	1,678,126	1,771,248	93,122
DMV Surcharge - \$2 Fees-Admin	153,087	156,074	161,169	167,476	11,402
Land Use Mitigation Fees	220,695	80,850	88,446	87,643	6,793
ERC - Transfer of Credit	7,159	9,980	15,350	12,362	2,382
SEED - Loan fees	19,908	25,000	3,577	14,845	(10,155)
SEED - Renewal Fees	69,255	81,204	50,772	60,177	(21,027)
Reinspection Fees	1,325	1,480	1,000	1,000	(480)
Title V Permit Fees	160,608	155,000	145,000	145,000	(10,000)
Source Tests	210,146	192,027	200,000	230,000	37,973
Initial Fee	525,386	483,000	483,000	520,000	37,000
Stationary Source Renewal Fees	5,098,778	5,800,000	5,700,000	6,200,000	400,000
Ag Engine Registration Fee	-	2,176	3,000	3,000	824
Agricultural Burning Field Crops	11,666	14,500	10,500	11,000	(3,500)
PERP	128,109	111,210	132,924	130,000	18,790
Civil Settlements	622,868	303,300	300,000	300,000	(3,300)
Interest	5,438	25,000	44,000	45,000	20,000
Aid From Local Govt Agencies	56,113	50,333	102,736	102,736	52,403
SECAT Enhanced	7,125	128,762	62,163	100,000	(28,762)
SACOG-SECAT	523,225	606,600	500,000	500,000	(106,600)
State Grants	383,767	949,707	717,492	965,041	15,334
Moyer Admin Fees	354,474	296,875	351,478	328,729	31,854
Federal Grants - EPA, CMAQ	2,414,819	2,385,497	1,805,073	1,676,591	(708,906)
Miscellaneous Revenues	75,779	1,012	1,775	1,775	763
Planning Service Charges	9,118	8,088	9,000	6,000	(2,088)
Asbestos Plan Fees	314,733	202,200	225,000	225,000	22,800
State Toxics Emissions Fee	151,840	174,942	180,000	180,000	5,058
Variances	4,110	1,011	5,729	5,729	4,718
NOA Asbestos Fees	2,667	2,022	7,500	9,000	6,978
Admin Fees	12,291	10,292	22,515	21,991	11,699
Total Operating Revenues	18,000,831	18,730,644	17,893,801	18,805,549	74,904

OPERATING FUND EXPENDITURES

Description	FY1916 Actual	FY1917 Approved	FY1917 Projected	FY1918 Proposed	Variance Approved/Proposed
Salaries & Wages - Regular	9,582,146	10,003,076	9,290,714	10,316,020	312,944
Salaries & Wages - Extra Help	60,436	95,367	70,671	132,404	37,117
Salaries & Wages - BOD	9,662	10,000	9,535	10,000	-
Salaries & Wages - OT	22,539	53,553	52,781	78,309	24,756
Salaries & Wages - Reimbursed OT	-	5,000	5,000	5,000	-
Salaries & Wages - Premium Pay	75,698	68,040	70,703	75,119	7,079
Retirement - Employer Cost	1,246,900	1,516,025	1,389,259	1,781,091	265,066
FICA/Medicare	590,810	651,218	586,016	694,377	43,159
Group Insurance	1,287,199	1,377,646	1,377,277	1,372,135	(5,511)
Compensation Insurance	63,339	90,000	89,989	95,000	5,000
Unemployment (SUI)	20,346	28,630	28,640	29,699	1,069
	12,959,075	13,890,555	12,970,505	14,589,234	690,679
Advertising	29,426	35,009	10,132	33,770	(1,239)
Books/Periodicals - Supplies	7,071	3,493	3,005	8,392	4,899
Audio-Video	4,274	4,729	5,000	5,018	289
Periodical/Subscriptions	25,959	38,723	32,288	35,269	(3,454)
Business and Conference Expense	99,925	124,989	150,341	154,440	29,451
Education & Training Services	18,441	29,244	35,840	45,243	15,999
Recognition Events	3,043	4,850	5,000	5,110	260
Workplace Amenities	6,252	5,300	7,620	7,815	2,515
Employee Transportation	69,945	85,000	72,720	73,979	(11,021)
Freight/Express/Carriage	2,403	1,307	2,200	2,715	1,408
Liability Insurance	64,702	62,000	90,898	62,135	135
Membership Dues	24,295	28,999	30,113	31,900	2,901
Office Supplies	49,574	42,966	49,153	50,038	7,072
Rents/Leases-Real Property	826,153	29,181	21,000	15,000	(14,181)
Utilities	18,035	18,598	19,000	21,000	2,402
Communication Services	15,939	10,314	10,446	11,307	993
Expendable Tools	75,993	130,672	122,667	144,235	13,563
Fuels and Lubricants	13,424	15,250	13,525	14,254	(996)
Office Equipment	13,645	13,036	29,065	17,241	4,205
Rents/Leases - Equipment	29,641	20,156	25,586	23,408	3,252
Vehicles	28,701	35,230	33,930	35,578	348
Other Equipment Maintenance Service	3,816	1,740	6,620	6,908	5,168
Uniform Allowance	1,471	1,943	2,580	2,080	137
Medical Services	1,720	2,149	1,190	1,285	(864)
Accounting/Financial Services	49,982	56,000	54,125	56,046	46
Temporary Services	57,299	5,184	92,650	81,795	76,611
Legal Services	172,564	262,860	253,787	132,950	(129,910)
Safety Program Services	1,850	3,642	1,650	1,686	(1,956)
Other Professional Services	3,519,178	4,966,743	3,539,528	4,816,732	(150,011)
Data Processing Services	145,941	104,805	177,048	124,007	19,202
Hardware	20,012	102,313	74,460	99,770	(2,543)
Software	66,096	111,827	83,842	141,960	30,133
IT Supplies	19,189	28,815	28,815	28,800	(15)
Technical Training/Publications	1,402	18,197	18,197	18,000	(197)
Other Operating Services	4,221	2,785	5,900	6,967	4,182
GS Printing Services	10,888	10,830	8,300	12,002	1,172
GS Mail/Postage Services	15,197	15,988	16,700	17,045	1,057
GS Messenger Services	3,636	3,500	3,700	3,781	281
GS Work Requests	2,365	4,720	3,500	3,577	(1,143)
GS Parking Charges	1,400	-	-	-	-
GS Telephone Services - Cell Phone	20,382	15,266	10,482	21,777	6,511
GS Circuit Charges	5,887	6,250	6,000	6,132	(118)
GS Land Line Charges	31,333	52,030	35,000	35,770	(16,260)
GS Telephone Installation	1,617	4,225	1,400	1,431	(2,794)
	5,584,187	6,520,859	5,195,003	6,410,348	(102,510)
Capital Expenditures	529,002	1,747,000	581,950	881,800	(865,200)
	529,002	1,747,000	581,950	881,800	(865,200)
Transfers (Building)	806,573	806,573	806,573	806,573	-
	806,573	806,573	806,573	806,573	-
Total Operating Expenditures	19,878,837	22,972,987	19,554,111	22,695,955	(277,031)

COVELL BUILDING FUND BUDGET

Description	FY15/16 Actuals	FY16/17 Approved	FY16/17 Projected	FY17/18 Proposed	Variance Approved/ Proposed
Interest Income	9,163	2,000	2,000	5,000	3,000
Tenant Rent & Parking	137,319	188,752	187,745	193,408	4,656
Rent (District Portion)	806,573	806,573	806,573	806,573	-
Total Revenues	953,055	997,325	996,318	1,004,981	7,656
Building Operating	428,955	352,500	357,939	380,800	28,300
Interest on COPs	130,631	121,544	121,544	112,844	(8,700)
Lease Obligation	275,000	285,000	285,000	295,000	10,000
Capital Expenditures	255,964	398,000	301,050	297,000	(101,000)
Total Expenditures	1,090,550	1,157,044	1,065,533	1,085,644	(71,400)
Fund Balance Sources/(Use)	(137,495)	(159,719)	(69,215)	(80,663)	

EMISSION TECHNOLOGY FUND BALANCE

Description	FY15/16 Actuals	FY16/17 Approved	FY16/17 Projected	FY17/18 Proposed	Variance Approved/ Proposed
Moyer	4,247,085	4,253,125	3,917,459	4,142,500	(110,625)
Interest	(36,626)	35,000	35,000	35,000	-
DMV \$2 Match	2,381,273	2,294,239	2,357,036	2,402,846	108,607
GMERP (Prop 1B)	28,123	10,000,000	4,705,447	10,108,452	108,452
EPA - DERA	68,269	279,634	557,509	-	(279,634)
EPA - DERA Auction	-	-	42,000	-	-
SACOG-SECAT	-	-	-	3,300,000	3,300,000
Car Share - DMV\$4 Match	-	50,000	-	-	(50,000)
GHG - Car Share	382,174	658,920	267,826	530,898	(128,022)
GHG - Sacramento Zero-Emission School Bus	-	-	3,655,730	3,655,730	3,655,730
Enhanced Fleet Modernization (EFMP)	-	-	-	1,498,500	1,498,500
Total Revenues	7,070,298	17,570,918	15,538,007	25,673,926	2,948,778
Other Professional Services	8,414,882	21,009,323	14,163,044	25,477,198	4,467,875
Total Expenditures	8,414,882	21,009,323	14,163,044	25,477,198	4,467,875

Fund Balance Sources/(Use) (1,344,584) (3,438,405) 1,374,963 196,728

CAPITAL EXPENDITURES

Program	Description	Amount
Air Monitoring	Folsom Trailer Replacement	200,000
Air Monitoring	North Highlands Trailer/Electrical	150,000
Air Monitoring	Replace SASS Monitor	17,000
Air Monitoring - PAMS	Replace 1 PM.2 BAMS with BAM FEM	80,000
Air Monitoring	Placeholder for PM 2.5 (FRMs or FEM)	25,000
Air Monitoring	Replace Zero Air Generator	9,000
Air Monitoring - PAMS	Ceilometer	37,000
Air Monitoring	Sodar	68,000
Air Monitoring	Sloughhouse Digital Data Logger	10,000
Air Monitoring	Sloughhouse Strip Chart Recorder	9,000
Air Monitoring	1 set of Mass Flow Controller	6,000
Air Monitoring - PAMS	Replacement of Meteorological System	18,000
Air Monitoring - PAMS	Gas Support Systems	15,000
Technology Services	IT Hardware	132,800
Fleet	Vehicle x 2	105,000
Total - Operating Fund		881,800
Building Improvements (1)		297,000
Total - Covell Building Fund		297,000
Total Capital Expenditures		1,178,800

(1) Building improvements include window replacements, ADA updates, charging stations, garage upgrades, building entry doors, structural office reconfiguration, and breakroom upgrades

COLLABORATIONS

The Air Pollution Control Officer is authorized to approve requests up to \$5,000 for collaboration efforts and is required to notify the Board in advance of any appropriations over \$1,500 that comes from unallocated collaboration funding. Staff anticipates funding totaling \$173,700 during FY17/18 as noted below. These funds will be approved as part of the budget process, subject to any changes requested by the Board.

FY17/18 Collaboration	Amount
ACT Awards – Association of Commuter Transportation	500
Alliance of Regional Collaboratives for Climate Adaption ARCCA	15,000
American Lung Walk Event – 2017 Fight for Air Walk	1,000
CAPCOA Greenhouse Gas Registry/Exchange (CAPCOA)	10,000
Capital Public News Environment – News Initiative	10,000
Capital Region Climate Readiness Collaborative	15,000
Convention & Visitors Bureau Farm to Fork to Fuel	5,000
ECOS - Earth Day of Sacramento	1,000
ECOS - Environmentalist of the Year Award	1,000
Friends of the Light Rail (Annual event)	1,200
Green Capitol Alliance	10,000
Home Energy Conservation (HEC)	5,000
LGC - California Adaptation Forum	10,000
LGC - Capitol Region Local Policy Makers Program	10,000
LGC - Elected Official Conference	10,000
LGC - New Partners for Smart Growth Conference	10,000
May Is Bike Month Event	5,000
Power House Science Center	10,000
Sacramento Area Sustainable Business Award	1,500
Sacramento Tree Foundation - Greenprint Summit	1,000
Sacramento Tree foundation - Sacramento Tree Event	1,500
State of RT Event	1,500
Toast to Clearing the Air Event	2,000
Valet Bike Parking Program	5,000
West Coast Diesel Collaborative	5,000
Unallocated	26,500
TOTAL	\$173,700

AUTHORIZED POSITION DETAIL

Classification	FY16/17 Amended	Changes	FY17/18 Proposed
Administrative Assistant I/II	2.00		2.00
Air Pollution Control Officer	1.00		1.00
Air Quality Engineer	20.50		20.50
Air Quality Instrument Specialist I/II	3.00		3.00
Air Quality Planner / Analyst	11.00		11.00
Air Quality Specialist	19.60		19.60
Clerical Services Supervisor	1.00		1.00
Communications & Marketing Specialist	1.90		1.90
Controller	1.00		1.00
District Counsel	1.00		1.00
Division Manager	4.00		4.00
Executive Assistant / Clerk of the Board	1.00		1.00
Financial Analyst	1.00		1.00
Fiscal Assistant I/II	1.00		1.00
Human Resources Assistant I/II	2.00		2.00
Human Resources Officer	1.00		1.00
Information Systems Analyst	2.00		2.00
Information Systems Administrator	1.00		0.00
Information Systems Manager	0.00		1.00
Legal Assistant I/II	1.00		1.00
Office Assistant I/II	2.00		2.00
Program Coordinator	12.00		12.00
Program Supervisor	5.00		5.00
Senior Accountant	1.00		1.00
Statistician	1.00		1.00
TOTAL FUNDED	97.00	0.00	97.00
Administrative / Legal Analyst	1.00		1.00
Air Quality Engineer	1.00		1.00
Air Quality Planner/Analyst	0.00		0.00
Air Quality Specialist	1.00		1.00
Office Assistant I/II	1.00		1.00
Program Coordinator	1.00		1.00
TOTAL UNFUNDED	5.00	0.00	5.00
TOTAL FUNDED & UNFUNDED	102.00	0.00	102.00