

South Sacramento/Florin Community Air Protection Steering Committee Meeting Notes

Tuesday, October 26, 2021

6:00pm – 8:00pm

Location: Online Zoom Meeting

Steering Committee Members	Steering Committee Affiliation/Organization
Bill Knowlton (Co-lead)	Mack Road Partnership & ReImagine Foundation
Patricia Shelby (Co-lead)	Resident, BCM Neighbors Network
Bishop Chris Baker	Resident, Advocate for Education
Steve Blanton	Power Inn Alliance
Rhonda Henderson	Resident, North Laguna Creek Valley Hi Community Association
Gary Johansen	Resident, North Laguna Creek Neighborhood Association
Jesus Cervantes	Resident
Tido Thac Hoang	Vietnamese American Community of Sacramento
Stephanie Williams	Resident
Sacramento Metropolitan Air Quality Management District (SMAQMD)	
Mark Loutzenhiser	SMAQMD
Amy Roberts	SMAQMD
Jaime Lemus	SMAQMD
Raef Porter	SMAQMD
Levi Ford	SMAQMD
Marina Franceschi	SMAQMD
CARB and Invited Guests	
Jennifer Magana	CARB
Ariel Ambruster	Facilitator - CSUS
Public*	
Victoria Vasquez	Sacramento Tree Foundation

*This list shows only the public member who provided verbal or written comments at the meeting. This list does not include all public members who attended the meeting because the meeting was conducted via web conference and no sign-in sheet was available.

Note: All presentations and meeting materials are available on the District website at <http://www.airquality.org/> under Community Air Protection and Steering Committee.

Full meeting video recording available at: <https://youtu.be/wQsMI89T3EY>

Meeting presentation slides here:

<http://airquality.org/AB617/Documents/Oct%2026%20Meeting%20Presentation.pdf>

The main agenda topics for this meeting were:

- Brief Incentives Update
- Phase 3 Mobile Monitoring Lab Location Update
- Outreach Subcommittee Report Back
 - Purchasing Process and Funding Disbursement Discussion

Meeting Takeaways:

- The District provided updates on the following:
 - The Incentives Project Team gave a report back on their work with the Steering Committee to identify priorities for the upcoming round of incentives project funding.
 - The City of Sacramento granted the District \$500,000 to establish a city-wide network of air monitors that will generate publicly accessible real-time air quality data. The District will release a Request for Proposal (RFP) for interested community organizations to help gather public input on siting locations engage and outreach with the public.
 - The Steering Committee is open for recruitment and accepting applications through October 31, 2021. The application is available in English: <https://bit.ly/CAPSteer21> or Spanish: <https://bit.ly/CAPDirect21>.
- The SC members who attended the statewide AB 617 Convening gave a debrief from the event. The members agreed the event schedule did not allow for sufficient time for discussion between SC members from different communities to share best practices or experiences. They also felt frustration at the late hours of the event and would have preferred it be held earlier.
- The District gave an update on potential locations for the Phase 3 mobile monitoring trailer. There are 7 potential locations that the District has contacted which may be willing to host the trailer on their property. The District will continue discussing with these property owners and bring back final options to the Steering Committee at the next meeting if there is more than one clear option.
- The SC discussed a proposal to use the Mack Road Partnership as the financial lead to manage the \$25,000 set aside for outreach efforts on behalf of the SC and District. The SC members expressed concerns about the speed of the District's reimbursement process and the majority agreed they would prefer to use Mack Road Partnership to facilitate the transactions.
 - The District presented a draft of proposed purchasing guidelines for the Outreach Subcommittee to use when making any purchases needed for outreach activities. The guidelines covered best practices for ensuring transparent communication about any purchases using the funds and the step-by-step of getting a purchase request approved and reimbursed.
- Rhonda Henderson gave a report back on the Outreach Subcommittee. They are moving forward with the Steering Committee website as their main priority and will begin gathering quotes from vendors per the new purchasing guidelines. Tido Hoang volunteered to co-lead the Outreach Subcommittee with Rhonda.
- The SC discussed potential topics for the next meeting including an update on recruitment for new members, a report back from the Outreach Subcommittee, and an update on final siting of the trailer. There was interest in a presentation from District staff on the Urban Heat Island and bringing local elected officials and representatives to the January 2022 meeting.

Action Items:

- Tido Hoang will be co-lead of the Outreach Subcommittee with Rhonda Henderson.
- The Outreach Subcommittee will bring quotes for a new website from potential vendors to the next meeting.
- Levi Ford will send a list of all the locations the District contacted for siting the Phase 3 monitoring trailer to Victoria Vasquez. Levi will bring a report back to the next SC meeting if there is more than one viable location.
- Mark Loutzenhiser will put Pat Shelby in contact with the appropriate District staff to discuss giving the Urban Heat Island presentation to the SC.
- Bill Knowlton will discuss AB 617 with Supervisor Kennedy and build connections with his office.
- Steve Blanton will discuss AB 617 with City councilmember Eric Guerra and ask him for an appearance at the January 25th, 2022 meeting.

Steering Committee Decisions:

- The notes from the July 27, 2021 and August 24, 2021 SC meetings were approved unanimously.
- The Steering Committee voted to accept the proposal (with 1 abstention) to use Mack Road Partnership as the financial lead (fiduciary) to manage the outreach funds on behalf of the SC and District.
- The SC decided to hold their next Community Engagement & Subcommittee (CES) meeting on Tuesday, December 7, 2021. The next quarterly meeting with District staff will be January 25, 2022.